



## Minutes of IQAC Meeting held on 6<sup>th</sup> Sept 2016

### Members Present

Sr (Dr.) Rosily (Chairperson)  
Father (Prof.) Pius Malekandathil  
Prof. Peter DeSouza  
Dr. Sushila Ramaswamy  
Dr. Alka Sehgal  
Dr. Alka Marwaha (Co-ordinator)  
Mr. Swaraj Sarkar  
Dr. Purnima Topden

Dr. Reena Marwah  
Dr. Nilima Chitgopekar  
Dr. Meenakshi Mehta  
Sr (Dr.) Molly  
Dr. Tanushree Raha  
Dr. Anu Ahuja  
Dr. Shalini Srivastava  
Dr. Neelam Rishi

### Agenda

1. Welcoming the new committee and presenting the IQAC Guidelines, Goals and objectives.
2. Presentation of the AQAR for 2015-16
3. To discuss the Action Plan for the academic year 2016-17.

### Minutes

1. The New Committee Members were welcomed and initiated into the IQAC objectives and strategies for their term 2016-18. a warm welcome was Sr. Rosily given to as the chairperson of IQAC who has also taken over as the Principal of the college after the retirement of sr. Marina.
2. Prof. Peter DeSouza, Father Perris and Sister Molly have been retimed in IQAC and will continue to be a part of the committee for the next two years. Dr. Alka Marwaha also continues as the co-ordinator of IQAC until March 2018.
3. AQAR (Annual Quality Assurance Report) for the academic year 2015-16 was presented in the meeting. Previous years Action Plan and achievements were thoroughly discussed.
4. Signing of MoU with Concordia College New York, USA was hailed and signing of more such MoU's in further was emphasized
5. It was decided that IQAC should conduct the academic Audit of all Departments.



6. In a bid to tap our Alumni Resource it was suggested that departments and societies should start their own facebook or whatsapp page for Alumni where passed out students can interact with each other and the teacher and feel connected to the college. Also departments can be advised to hold their own Alumni-Meet annually.
7. Sister Molly briefed about the B.VOC degree course commencing in Sept 2016. It is a 3-Years programme in Health Management and Retail Management.
8. Prof. DeSouza suggested that a separate Alumni Association should be started so as to maintain a track record of students passing out from B.VOC programme.
9. Prof. de Souza also urged the committee to focus on Gender-Related issues concerning the upliftment and empowerment of women in India. He was of the view that JMC should become a model point for women college across the Country to meet and discuss Women-Related Issues.
10. Sr. Molly suggested that IQAC should decide a relevant theme and hold a national seminars thus adding Gender Dimension to the IQAC Goals and objectives.
11. Emphasis was laid on doing social Responsibility and Extension activities for a proper and meaningful knowledge dissemination, field component is very important instead of doing only classroom teaching.
12. Preparation for the college golden Jubilee in 2018 should be focusing on harnessing the support and involvement of Alumni.
13. DR. Reena Marwah gave an account of a 10-day Training for which has been submitted to ICSSR for funding.
14. Teachers in Charge to be asked to convey to all the teachers of their department to tell the students to fill the evaluation/ feedback forms available on the college website. Parents and Alumni should also do the online evaluation.
15. Teachers should send their academic details to IQAC which can be reported in their profiles on the college website. Parents should be asked if the link for teachers profile can be made accessible to the teachers for changes and updating.
16. Mentor-Ward Groups to be formed department wise.
17. Innovative methods should be adopted to impart value-education to our students. For instance, each department can come up with 5 case scenarios during the year and through discussion analysis and healthy

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arguments, learn and imbibe morals and ethical values. There can be presented on the Academic Day of the department and even a report can be prepared at the end of the year. The college can bring out its Journal of Ethics and Value Education comprising of say 50 best case studies on the event of Golden Jubilee in 2018.

18. Father Pius suggested that IQAC should encouraged & guide different disciplines to apply for Minor/ Major Projects and UGC seminars. Also all those events must be properly documents and it possible, brought out in the published form.
19. It was suggested that JMC as one of the leading Women College of Delhi University can pick and issue (Social Gender related etc.) and start a debate on it involving the student and the teachers. It can be taken up as a project by WDC (women Development Centre) Who can prepare a question wise (with the help of CSDS through Prof. DeSouza), conduct servers and get a referendum on it.

*Marwaha*  
(Dr. ALKA MARWAHA)  
IQAC Co-ordinator