



## Minutes of IQAC Meeting held on 13<sup>th</sup> July, 2015

### Members Present

Sr. Marina, Principal

Dr. Alka Marwaha

Dr. Sheel Sabu

Dr. Molly Abraham

Dr. Ela Trivedi

Ms. Sunita Narain

Fr. Pius Malekandathil

Dr. Rekha Dayal

Dr. Sr. Rosily John

Dr. Taisha Abraham

Dr. Usha Chugh

Ms. Dolly Kapoor

### Agenda

1. Reading of the NAAC Peer Team's Report.
2. Review of the AQAR (Annual Quality Assurance Report) for the year 2014-15 to be sent to NAAC.
3. A review of the activities of IQAC in the academic year 2014-15.
4. Discuss on the Activities and future plans of the IQAC for the year 2015-16.

### Minutes

1. Principal's Counsel: Regular brainstorming of IQAC with the Principal and periodic meetings with senior teachers to discuss the primary task of a Women's College – its outreach programmes and women-related issues etc.
2. Internal Colloquia: Creating a culture of taking interest in what others are thinking and doing in their respective fields.
3. Pick a theme (e.g. Violence against Women or Urbanization of a City/Cities etc.) for all departments to present their findings in an Inter-departmental Seminar.
4. Research Journal: Peer-reviewed journal should be brought out in which the teachers can contribute their papers. It can be an e-journal.
5. MoU's: Develop tie-ups with SAARC Nations, for e.g. Sri Lanka, Bangladesh, Indonesia etc. by approaching the Embassies and meeting the Ambassadors.
6. Student/Faculty Exchange Programme: Sign MOU's with other Women Colleges and send our teachers to their institutions to learn about their special



educational/outreach programmes. We can also invite their faculty to teach our students for a brief period.

7. Establish a network of 4-5 Women Colleges in Delhi that can organize seminars/conferences or meet at regular intervals to discuss some relevant issue and then can make a joint statement.
8. Career-Counselling of students to be done at a more extensive scale. Placement Cell can play a more pro-active role in this by inviting representatives from different companies/sectors and hold a one day seminar to familiarize the students with the current job scenario.
9. Research Committee to be more active in tapping the sources available for funding minor/major research projects e.g. UGC, ICSSR etc. To achieve this, expansion of the Research Committee is required and the younger brood of enthusiasts to be engaged.
10. Build a strong database of Alumni keeping a track of the students after they leave college so as to capitalize on their experience and support to take the college forward.
11. Keeping Student Diversity in mind, focus on student groups who need special attention. This should be separate from Remedial Classes. Soft skill development programme should be offered to all students, especially those who come from poor social backgrounds and thus prepare them for the job industry by training them for interviews, how to read study material, to read newspaper daily etc.
12. Some programmes/courses to impart value-based education must be thought of.
13. Introduce short term courses to train the students to go for IAS and UPSC Exams.
14. Father Pius's suggestions: (i) To have Student/Faculty Exchange Programme with German Universities where education is relatively cheaper. (ii) All German Universities offer scholarships (iii) In order to expand the general awareness/knowledge of the students, start a club comprising of teachers and students that can help to disseminate information and knowledge about how to avail national resources. (iv) Different departments should be involved in discussing Urban Issues
15. Summer School can be started where short-term courses can be offered on academic and non-academic subjects, for e.g. on basic computer training, on Statistics, Gender issues etc.
16. Abhinav suggested to establish a proper Publication Unit of the College.

*Arjanwals*

*IQAC co-ordinator*

*Dr. Alka Marwaha*