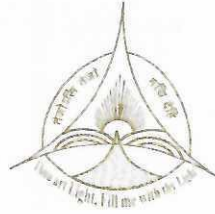


जीसस एंड मेरी कॉलेज  
दिल्ली विश्वविद्यालय  
चाणक्यपुरी, नई दिल्ली-110021  
रा.मू.प्र.प. द्वारा "ए+" ग्रेड मान्यता प्राप्त  
**Jesus and Mary College**

University of Delhi  
Chanakyapuri, New Delhi - 110021  
Accredited by NAAC with "A+" Grade



दूरभाष/Tel.No. : +(91)-(011)-26110041, 26875400  
वेबसाइट/Website : <http://www.jmc.ac.in>  
ईमेल/E-mail : [admin@jmc.ac.in](mailto:admin@jmc.ac.in)

12<sup>th</sup> August 2026

Ref No.JMC/Admn/Notice(vc)/2026-2027/20

## **NOTICE**

This is with reference to the Notification issued by the University of Delhi **CNC-II/093/1(22)/2022-23/10th February, 2023 regarding revision of Internal Assessment (IA) and Tutorial (TU).**

The IA/CA Reappearing Form should be signed by the concerned subject teacher, SEC/VAC/GE Coordinator and the TIC of the department. Students must attach a copy of their latest marksheet along with the form. The last date to submit the form is **17.08.2026**.

**Forms submitted after 17.08.2026 will not be accepted in any case.**

**Students must pay a nominal fee of Rs. 100/- per paper as registration charge in the Accounts Office. The fee slip must be submitted along with the form.**

Point No. 9 of the attached Notification must be referred prior to the submission of forms.

Prof. Sr. Molly K.A.

Principal

**JESUS AND MARY COLLEGE**

**IA/CA Reappearing Form**

Name of the Student : \_\_\_\_\_

College Roll No.: \_\_\_\_\_

Examination Roll No.: \_\_\_\_\_

Course: \_\_\_\_\_

Current Semester: \_\_\_\_\_

Paper Name (s) & UPC (with component to be repeated):

\_\_\_\_\_

\_\_\_\_\_

\_\_\_\_\_

\_\_\_\_\_

\_\_\_\_\_

Student's Signature: \_\_\_\_\_

Date: \_\_\_\_\_

**Subject Teacher**

**VAC/SEC/AEC/GE  
Coordinator**

**Teacher In Charge**

Name : \_\_\_\_\_

Signature: \_\_\_\_\_

**Principal's Signature**

\_\_\_\_\_

# UNIVERSITY OF DELHI

CNC-II/093/1(22)/2022-23/  
10<sup>th</sup> February, 2023

## **NOTIFICATION**

### **Addition to Ordinance VIII**

**[EC Resolution No. 60-1/ (60-1-13) dated 03.02.2023]**

Following addition be made to the Ordinance VIII (VIII-F) of the Ordinances of the University:

#### **Add the Following:**

**Assessment pattern of Courses based on Under Graduate Curriculum Framework – 2022 to be implemented from the Academic Year 2022-2023.**

1. The assessment pattern that shall be adopted for the purpose of assessment of courses that have been approved by the Competent Authorities under the UGCF 2022 shall be as follows:
  - (a) In any course where 01 credit is attributed to 'Tutorial', an objective assessment process has to be developed as a credit earned by a student in a course will eventually lead to its deposition in the Academic Bank of Credit of such student. Therefore, it is imperative that each credit earned by a student is adequately assessed and recorded accordingly.
  - (b) In view of the above, the components of Tutorial have been listed so that at least some of these activities (listed at point no. 3 below) may be picked up by a student, in consultation with the teacher, as per rules devised for this purpose. The activities conducted shall be assessed through continuous assessment.
    - (i) Some of the activities that may be done as component of tutorials are as follows:
      - Literature review
      - Book review
      - Movie review
      - Project activity (group)
      - Research cum presentation
      - Creative Writing/Paper writing
      - Group discussion
      - Problem Solving exercises

- Any creative production (may be done in a group)
  - Innovative Project
  - Any other scholastic work related to application of conceptual understanding of the subject.
- (ii) Further, out of forty marks allocated for Continuous Assessment of tutorial, five marks shall be for attendance, which shall be distributed as follows:
- |    |                                                        |           |
|----|--------------------------------------------------------|-----------|
| a. | More than 67% attendance but less than 70% attendance  | - 1 mark  |
| b. | More than 70% attendance but less than 75% attendance  | - 2 marks |
| c. | More than 75% attendance but less than 80 % attendance | - 3 marks |
| d. | More than 80% attendance but less than 85% attendance  | - 4 marks |
| e. | More than 85 % attendance                              | - 5 marks |

There shall **not** be marks for attendance in Continuous Assessments for practical.

2. (i) Internal Assessment (IA) shall consist of marks secured in class tests, assignments/ presentations and attendance. For instance, for an Internal Assessment of 25 marks, Class tests shall comprise of 10 marks, Assignments/Presentations shall comprise of 10 marks and attendance shall be for 5 marks. Similarly, for IA of 30 marks, 6 marks shall be for attendance, 12 marks for class test and 12 marks for Assignments/Presentations.
- (ii) Six marks for attendance shall be distributed as follows:
- |     |                                                        |             |
|-----|--------------------------------------------------------|-------------|
| (a) | More than 67% attendance but less than 70% attendance  | - 1.2 mark  |
| (b) | More than 70% attendance but less than 75% attendance  | - 2.4 marks |
| (c) | More than 75% attendance but less than 80 % attendance | - 3.6 marks |
| (d) | More than 80% attendance but less than 85% attendance  | - 4.8 marks |
| (e) | More than 85 % attendance                              | - 6.0 marks |
3. (i) To make Internal Assessment and Continuous Assessment fair and reasonable, it is necessary to strengthen the Monitoring Committee for Internal Assessment in every College, constituted as per clause 5 (ii) of Ordinance VIII-E of the Ordinances of the University. This Committee shall be responsible for the entire process of Internal Assessment in the College, including redressal of grievances, if any. The same Committee shall also look into the process of Continuous Assessment and redress grievances, if any.
- (ii) A student who is discontent with the decision taken by the Monitoring Committee for Internal Assessment of the College, with respect to the grievance submitted by him/her relating to Internal Assessment/Continuous Assessment, may file an appeal before an appellate body consisting of the Principal of the College, the Teacher-in-charge of the department/senior faculty member, the concerned teacher

who has assessed the aggrieved student and shall be chaired by the Nominee of Dean of Colleges or Director South Delhi Campus, under whose jurisdiction the concerned College falls.

4. The theory examination and internal assessment shall be a cumulative assessment of the teaching-learning done in the theory as well as tutorial classes.
5. The assessment pattern for courses of different credit distributions is provided in **Table – 1**.
6. Practical marks for courses of total four credits, shall comprise of
  - (i) continuous evaluation (25%),
  - (ii) end term practical examination (50%) and
  - (iii) viva-voce (25%).

Practical marks for courses of total two credits shall comprise of

- (i) continuous evaluation (50%),
  - (ii) end term practical /written exam (25%) and
  - (iii) viva-voce (25%)
7. The variance of the total marks in various combinations of LTP structure shall be aligned with the help of “weighted average” calculated through an appropriately devised formula for conversion of marks to grades.
8. “The attendance requirement for continuous mode of assessment shall be as per Ordinance VII of the Ordinances of the University”.
9. To enable students to improve their grades, the following may be adopted:

| Grade obtained in the course/paper | Grade obtained in Theory           | Grade obtained in Practical/ Tutorial | Re-register | Course of action to improve the Grade                                                                                  |
|------------------------------------|------------------------------------|---------------------------------------|-------------|------------------------------------------------------------------------------------------------------------------------|
| <b>F</b>                           | Not Satisfied*                     | Satisfied                             | No          | To appear in end term theory exam of that course/paper for Essential Repeat                                            |
| <b>More than F</b>                 | Not Satisfied*                     | Satisfied                             | No          | To appear in end term theory exam of that course/paper for improvement                                                 |
| <b>More than F</b>                 | Not Satisfied (IA marks satisfied) | Satisfied                             | No          | To appear in end term theory exam of that course/paper for improvement                                                 |
| <b>More than F</b>                 | Not Satisfied including IA         | Satisfied                             | Yes         | To attend the course and appear for IA and end term theory examination for improvement                                 |
| <b>More than F</b>                 | Satisfied                          | Not Satisfied*                        | Yes         | To attend the course and appear in both theory and practical examinations, along with their CA and IA for improvement. |

|   |                |                |     |                                                                                                                             |
|---|----------------|----------------|-----|-----------------------------------------------------------------------------------------------------------------------------|
| F | Satisfied      | Not Satisfied* | Yes | To attend the course and appear in both theory and practical examinations, along with their CA and IA for Essential Repeat. |
| F | Not Satisfied* | Not Satisfied* | Yes | Attend the course and appear in both theory and practical examinations, along with their CA and IA for Essential Repeat.    |

\*Not satisfied indicates Grade below the passing marks prescribed for theory/practical.

10. The final percentage of marks (%) for the students graduating from 2022-2023 shall be calculated as Grand CGPA (Cumulative Grade Point Average) multiplied by a factor of 10.

**TABLE-1**

| Total Credits | L | T | P | End term Theory Exam marks | Internal Assessment (IA) marks | Total of theory exam and IA | Duration of theory exam | Tutorial | Practical marks |      |                                  |           |       | Grand Total marks |
|---------------|---|---|---|----------------------------|--------------------------------|-----------------------------|-------------------------|----------|-----------------|------|----------------------------------|-----------|-------|-------------------|
|               |   |   |   |                            |                                |                             |                         |          | CA              | CA   | End term practical/ written exam | Viva-voce | Total |                   |
| 4             | 3 | 1 | 0 | 90                         | 30                             | 120                         | 3 hours                 | 40       | 0               | 0    | 0                                | 0         | 0     | 160               |
| 4             | 3 | 0 | 1 | 90                         | 30                             | 120                         | 3 hours                 | 0        | 10              | 20   | 10                               | 40        | 160   | 160               |
| 4             | 0 | 0 | 4 | 0                          | 0                              | 0                           | NA                      | 0        | 40              | 80#  | 40                               | 160       | 160   | 160               |
| 4             | 1 | 0 | 3 | 30                         | 10                             | 40                          | 1 hour                  | 0        | 30              | 60   | 30                               | 120       | 160   | 160               |
| 4             | 2 | 0 | 2 | 60                         | 20                             | 80                          | 2 hours                 | 0        | 20              | 40   | 20                               | 80        | 160   | 160               |
| 2             | 1 | 0 | 1 | 30                         | 10                             | 40                          | 1 hour                  | 0        | 10              | 20** | 10                               | 40        | 80    | 80                |
| 2             | 0 | 0 | 2 | 0                          | 0                              | 0                           | NA                      | 0        | 20              | 40** | 20                               | 80        | 80    | 80                |
| 2             | 2 | 0 | 0 | 60                         | 20                             | 80                          | 2 hours                 | 0        | 0               | 0    | 0                                | 0         | 80    | 80                |

#In case there is no end term Practical examination for any 4 credit course, which has only Practical component, this mark shall be added to Continuous Assessment of the Practical and the total of the CA for Practical shall be 120.

\*\*In case of courses of two credits which have practical component, either there shall be end term Practical Examination or end term written examination.

CA - Continuous Assessment

IA - Internal Assessment

*Yves Eupli*

**REGISTRAR**